**TERMS OF REFERENCE**

**for the provision of consulting services**

1. **GENERAL INFORMATION**

This activity is based on GRANT AGREEMENT #2022-RG-16 dated 17.10.2022 and is part of the SoS project 2.0 (Sustainable Services for Key Groups in CECA) lead by the ICF Alliance of Public Health, funded by the Global Fund to Fight AIDS, Tuberculosis and Malaria.

GRANT AGREEMENT #2022-RG-16 dated 17.10.2022 is implemented by the NGO “Positive Initiative”. NGO “Positive Initiative” is one of the largest and most experienced NGOs in the country working with:

• HIV-infected & vulnerable to HIV

• Consumers of psycho-active drugs

• Individuals in conflict with the law.

The Mission: «We consolidate efforts and capacities of all interested stakeholders, contribute to community systems strengthening and influence on public opinion and politics, so everyone, regardless of his level of vulnerability to have all necessary rights and opportunities for a decent life».

Vision: « A world in which an absolute value is human life».

“Positive Initiative” aims at enabling/empowering targeted individuals, community to integrate these 3 categories into society, and ensure them a decent quality of life. Main directions: strengthening community cohesion & collab systems; influencing policy-making & budgeting in for targeted issues; social advocacy campaigns; innovations pilot & scaling support; fundraising.

The development of a number of innovative IT solutions for use at the national and / or regional level to enhance the effectiveness of HIV response programs is a separate important part of the project, as a means of making health solutions more cost-effective, low-threshold and sustainable.

The key IT solutions to be developed within the project are:

1. Implementation standards reference guidance (ontology);

2. HIV data information system (including database, service provider and client applications);

3. National and possibly regional HIV data dashboard;

4. Virtual social worker.

To support this area of work, the NGO “Positive Initiative” will engage a team of temporary consultants to work together. This project covers development of terms of reference for national and regional information panels (dashboards) on HIV in EECA countries. Based on the assessment and recommendations of it, to develop the terms of reference for the up to 5 national and possibly EECA regional HIV data dashboard, including addressing the issue as to the best way of integrating the existing portals on transitioning, social contracting referencing and the existing global HIV data dashboard - aidsinfo.org

1. **PURPOSE OF THE SERVICES**

**Development of ToR for the implementation and customization of a dashboard (BI) to visualize the Social Contracting dataset.**

1. **DESCRIPTION OF ACTIVITIES AND RESPONSIBILITIES**
2. Development of visualization logic and technical characteristics of data analysis;
3. Development of logic and mechanism of data exchange;
4. Cost assessment and implementation stages and data updates.
5. **REQUIRED QUALIFICATIONS**

**1. General experience – 30 points**

- Consultant with at least three years of international activity (max. 10 points);

- Consultant specialized in the provision of consulting services in the development of IT solutions of complex systems and data set visualization dashboard (BI) (max. 10 points);

- Demonstrated experience in the requested field, especially the implementation of IT solutions and data set visualization dashboard (BI) in the health field. (max. 10 points).

**2. Experience and specific skills – 50 points**

- Experience in developing at least two ToRs for the implementation and customization of a dashboard (BI) (max. 30 points);

- Experience and understanding of the, of public procurement, social contracting mechanisms, health systems and public health sector (max. 20 points).

**3. Professional experience, language skills - 20 points**

- Advanced knowledge of English languages (max. 10 points;

- Knowledge of Romanian and Russian is a prerequisite (max. 10 points.

1. **EVALUATION CRITERIAS**

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| **#** | **EVALUATION CRITERIAS** | **MAXIMUM POSSIBLE** |
| 1. | General experience | 30 points |
| 2. | Experience and specific skills | 50 points |
| 3. | Professional experience, language skills | 20 points |
|  | **Total:** | **100 points** |

1. **DURATION OF PROVISION OF SERVICES/CONTRACT:**

The selected consultant will assume the fulfillment of all the responsibilities set out in this document.

**Terms for the performance of tasks**

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| **Refine and strengthen the methodology of the social contracting dataset** | **Estimated workload (working days)** |
| Development of visualization logic and technical characteristics of data analysis | 4 |
| Development of logic and mechanism of data exchange | 2 |
| Cost assessment and implementation stages and data updates | 2 |